



### **Position open: Associate Director - Policy Research**

Do you believe in the power of economics and public policies to effect large-scale changes for the better? Are you ready to build a team and lead it to produce top-notch research publications?

If so, India Institute is looking for a capable and committed person to lead its public policy research team. The Institute is a four year old, international award-winning independent, not-for-profit think tank based in New Delhi. It is engaged in cutting edge policy research and advocacy of free market policies for the education sector- both K-12 and tertiary. The Centre for Justice, the Institute's law centre undertakes research to promote rule of law, competition and individual liberty.

An ideal candidate for the position of Associate Director - Policy Research will believe in creating a free and just society in which one has the right and opportunity to live a life of one's choice. Towards that end, she/ he will be committed to the Institute's mission of promoting dignity, choice and enterprise.

As the leader of the public policy research team, the selected candidate will be involved in the Institute's ongoing as well as future projects. Our projects are always challenging, innovative and one of a kind. If you envision a successful career in the public policy sector, we invite you to apply to be part of a fun-loving and passionate team.

### **Job Title: Associate Director - Policy Research**

**Location:** New Delhi (may require travel to other parts of India and abroad)

**Role Purpose:** To lead and manage research projects and contribute to the research strategies of India Institute.

### **Key responsibilities:**

- To lead research activities and projects in the Institute, including the development of personal, group, or collaborative objectives, frequently acting as Principal Investigator
- To develop proposals for significant research projects which increase the knowledge, understanding and discovery of new explanations, insights, concepts and processes
- To develop own or group work, interpret research findings, generating high quality publications and disseminating results through appropriate media
- To contribute to the development of research strategies within the Institute

- To prepare reports and present information to research groups, advisors, Board members, etc. - particularly progress reports, and to oversee similar activities of research assistants when appropriate
- To identify sources of funding and lead the process of application
- To supervise the research staff, set departmental and individual employee goals and provide routine evaluations of progress toward these goals. To identify and promote professional growth opportunities for staff
- To ensure adherence to professional standards and ethics of research
- To lead the planning process of the research team, including idea generation for investment and application
- To lead and develop internal and external networks, and collaborative groups, representing India Institute in a professional manner at all times, including links with professional bodies, research funding streams, etc.
- To undertake continuous personal and professional development which contributes to knowledge and skills within the subject areas of interest to India Institute
- To remain abreast of and evaluate research tools and emerging technology for integration and application
- Perform other duties as assigned.

**Education and Qualifications:**

Ph.D. in Economics/Statistics/Public Policy/Public Administration or a related field preferable. This position is also open to exceptional post-graduates in similar fields.

**Experience:**

A minimum of 5 years of relevant experience is required.

To apply, please email your CV along with a covering letter to [indiai@indiai.org](mailto:indiai@indiai.org) with the subject '[Head of Research]'.